



October is College Application Month in Louisiana!

At the LCAM event, here is a checklist of all the steps that must be completed:

☐ **Provide your school's High School code so that it is visible to all participants.**

☐ **Display the Louisiana Connect website on the computer screen.**

Access Louisiana Connect at: <https://louisianaconnect.org>, then click

< **ADDITIONAL INFORMATION** tab >

< **POSTSECONDARY RESOURCE MAP** >

☐ **Make sure students sign the LCAM Sign-in Sheet and complete the Signal Vine Sign-up sheet.**

☐ **Complete the LCAM survey (Students and OSSC)**

Online Student Survey : <https://www.surveymonkey.com/s/lcamss>

Online Coordinator Survey : <https://www.surveymonkey.com/s/lcamcs>

☐ **Give each student a "I've Applied to College" wrist band (Provided by LOSFA)**

☐ **Have students register for their FSA ID: <https://fsaid.ed.gov/npas/index.htm?tab=register>**

The students will need this to complete their Free Application for Federal Student Aid form early next year. Many grants, loans, and scholarships will require that you submit a FAFSA so this is a very important step.

*Students will need their Social Security Number (SSN), their mailing address, and an email address to complete the process. Students will have to REMEMBER their FSA ID or write it down if that will help them to remember it and keep it in a safe place!

☐ **Make sure a fee waiver is completed by the student and the counselor (If applicable)**

*** The student will complete the top section and the counselor will complete the bottom section of the fee waiver.**

Note: Several copies of the fee waiver can be made with the counselor section completed, then each student can complete the top section.

☐ **Give a copy of the LCAM sign-in sheet and the original Signal Vine sign-up sheet to the LOSFA coordinator before leaving the event.**

*** This is very important, the LOSFA coordinator will need the LCAM sign-in sheets to know which college to send a payment for the student's application fee and to send the fee waiver form.**

☐ **Print a copy of the confirmation page once the college application is complete and give a copy of it to the LOSFA coordinator.**

☐ **Make sure the LCAM T-shirts are raffled to students as door prizes at the event for completing their college application.**